



MINISTRY MINUTE

APRIL/MAY 2026



MARY, MOTHER OF DIVINE GRACE, PRAY FOR US

THANK YOU

Thank you to all of the ministries that sent representatives to one of the two Ministry Meetings offered in March. Over 80 ministries were represented with only 6 unable to attend! **THANK YOU** for your support of our Parish and its Ministries!

MEETING SUMMARY

A great deal of information was shared at the Ministry Meetings. I have summarized the information in an attached document to share with your members. Resource sharing among ministries is something we would like to assist you with in the future. Communication is key! As always please reach out with questions or concerns.

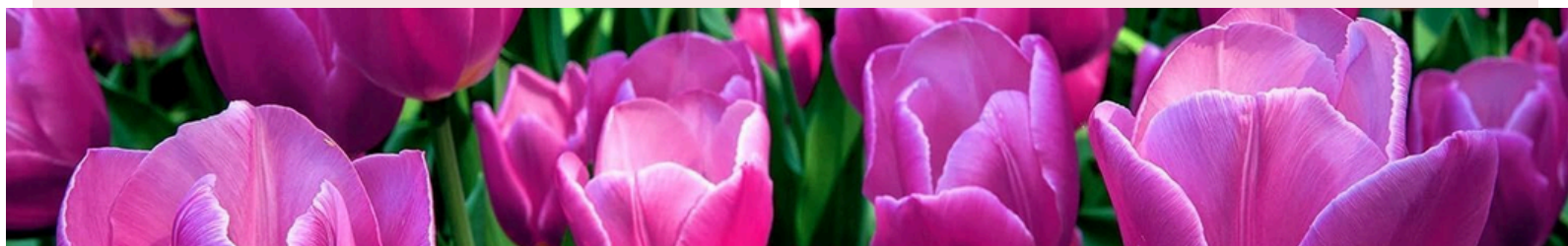
BISHOP VISIT

All Ministries are invited to attend an in-person visit with Bishop Eckman on Thursday June 25th at 7:00pm in Oldenski Hall at Saint Ferdinand.

The focus of the evening will be on how we as a Parish engage in Works of Mercy. Nothing is required to prepare for the meeting but it may be helpful to reflect on:

- Where you see mercy alive in our Parish
- What needs exist in our communities
- What experiences have shaped your faith
- What opportunities you notice for growth

An RSVP will be in the bulletin and emailed soon. Hope to see you there!



MINISTRY MEETING WRAP – UP

Here are a few items of note from our March Ministry Meetings:

BULLETIN AND SOCIAL MEDIA

- Allow 2+ weeks lead time.
- You can request social media posts, we follow best practices and algorithms that work in the area. This is done through the Communication Dpt.
- Please always cc Jennifer Livorse on bulletin and social media requests sent to Bob Dewitt.
- TV's will be up and running this summer.

EMAIL ACCOUNTS

- Most Ministries have active email accounts, if you want an easier password just ask! I am happy to call in and get it changed for you.
- The Outlook email accounts come with a full Microsoft Office Suite. If you would like help with it, we will be happy to do so.
- Microsoft Publisher is “retiring” in October of this year. We suggest moving any Ministry documents you have in that platform to Canva. We can help with that too.
- Please use your Divine Grace email rather than personal email.

MINISTRY BOOKLET AND WEB

- Each Ministry has a web page. The Communication Dpt. is currently updating the web, but we can change and load content for you! Just let us know.
- PLEASE review your web page and your page in the Ministry Booklet. We are constantly updating it. The most current version is 4.15.26 It can be found on the web, in each Church office and in each Church narthex. I have attached one to this email.
- We want your Ministry pictures! We will use them for the web, on social media, in the booklet. Please send them anytime!

COPIES, RECEIPTS AND FORMS

- If you need copies made, please ask a staff member or complete the form on the clipboard at the machine. We are trying to keep better track of the copies, so we do not run out of paper or ink again.
- If you need supplies, please check with a staff member before purchasing or turning in a receipt. We need to first get approval from Father Jim, then we purchase most items without tax and can often get free shipping through our Divine Grace accounts.
- Don't forget to reserve the room you want to meet in! Turning in an event form automatically gets your meeting/event in the bulletin calendar and reserves your room. New Event forms will be emailed in late April/early May to all Divine Grace email accounts.
- Don't forget a work order is available for you to complete if you need help setting up a room or need special items in the room for your meeting. Our maintenance staff are happy to help but do ask that a work order is completed for all requests. One will be emailed to your Divine Grace email account, and one is attached to this email.